

Insight Q

A quarterly newsletter for the members of AIM IRS CSC and Cincinnati chapters



The Association for the Improvement of Minorities in The Internal Revenue Service

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AIM IRS and VITA Helping Others



The heart of the tax season is coming to an end. Once again the CSC chapter of AIM IRS has provided community outreach and delivered excellent service through VITA (Volunteer Income Tax Assistance). Monay Berry has served as the site coordinator at the Hirsch Recreation Center site in Cincinnati for the past 5 years. She has led a team of volunteers including Carrie Qualters (ACS Tax Examiner) and AIM member Gillis Bowden.

The VITA site was busy as usual helping many taxpayers including those taking advantage of the Expanded Recovery Act Tax Credits such as the First Time Homebuyer Credit, Real Estate and various other energy credits. The taxpayers were also very appreciative of the Make Work Pay Credit. The volunteers served 180 taxpayers during the filing season with federal tax refunds totaling more than \$251,000. Berry met her goal by exceeding the previous year's totals in the number of taxpayers assisted and in the amount of refunds.

Monay Berry hosted an "April 15th Filing Day"; even the last minute filers got a chance to take advantage of free filing assistance through VITA. VITA volunteers even assisted people filing returns for 2006, 2007 and 2008. "There are so many needs in the world today," Berry said. "Although it's hard sometimes to choose, I encourage everyone to select at least one community to serve."



Erica Campbell, Ops1,
Dept 5, Tm 504



Insular Thinking

How insular are you in your thinking? Let me explain. A very wise man and a friend of mine whose name is Ray shared this powerful concept with me.

The word insular pertains to an island. Islands are called islands because they are isolated. Thus the term insular.

When you think of an island you think of it perhaps being detached from other pieces of land. It's out there all by itself.

As humans, we become very insular in our own thinking. We can't help it. This can serve us but it can also limit us in so many areas in life.

As we form concepts of how we view things like money, success and relationships, we become insular in our thinking. We create our own world as to how we perceive things.

The longer we maintain the same beliefs the more insular we become in our own thought process. We so to speak, detach from other ideas or options and live in our own world with the perception that this is the way it is and this is the way it's going to be.

There are so many examples of insular thinking. Certain cultures are insular in their thinking. Organized religion is very insular in their thinking and I could go on and on with lists.

Knowing and understanding this concept has helped me come to realize that I must be cautious not to get wrapped up in my own thoughts to the point I feel that there is no other way of looking at things.

A concept that I have taught for years is, 'Don't believe everything you believe.' Adopting a belief like this keeps you from being so insular in your thinking.

They've 'isolated' their thought process into believing the way they have always thought is the way it is.

We must be open to the fact that there are so many ways to look at things. Try your best not to be so insular. We all do it but to what level you do and practice it is up to you.

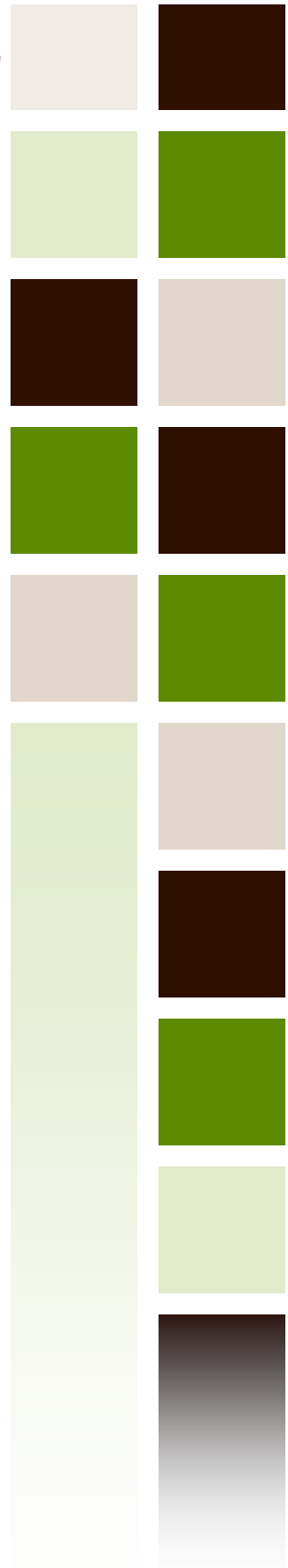
The key to mastering this is to have an open mind and realize your thoughts are just one of many ways of looking at things. They are not necessarily right nor are they necessarily wrong.

James Kent II

OpsI, Dept 3, Tm 302

Strengthen your mind and you'll have a powerfully fulfilling life.

Check out the [Mental Bench Press Archives](#) on our chapter website weekly to read more motivational messages like this one, which are designed to strengthen our thinking.





Spring Into Action

Winter months can be bothersome, annoying and down right depressing. Navigating through snow, wind, and freezing rain is not always conducive to mental, emotional health or professional courtesy. However, as we get ready for sunny days and warmer weather, it may be a good time to take a few minutes to re-evaluate our personal and career goal plans.

Stay focused. If you are not on track, come up with new strategies to get back into action. Pursue your goals, your dreams and ideas. Above all, stick with your plan.

Participate in team activities; Prepare for the unexpected; Practice professional courtesies.

Renew your determination and commitment; Reinvest time and energy into your career plans and opportunities.

Improve your performance, skills, leadership abilities and attitude; Improvise; Inform management of your ideas for increasing productivity or quality; Increase your desire and determination, and look for opportunities to “Shine.”

Nurture your team spirit and dedication; Encourage yourself daily; Notice those who are moving up; Look, listen and learn from your peers; Navigate your way through your career plan; Never say “I can’t;” You’ll never know if you don’t try.

Get involved; Gear up for change; Grow from past experience, and honest self evaluation; Do not give up; Get motivated; Recognize your potential and utilize it!

A salesman once told me “no” just means ‘convince me;’ so sell yourself during the interview. Know something about the position. Be confident, articulate, and ask questions. Show genuine interest. Above all, don’t be discouraged if the job you applied for doesn’t work out. Believe in yourself and keep applying.

This spring take time to stop and smell the roses. More importantly, take action to further develop relationships, acquire additional education, improve your communication skills, and pursue your career plan. Smile, even in stressful situations. You may not be on “Candid Camera,” but you never know who may be watching; or who is being impressed by your composure demonstrated under pressure.

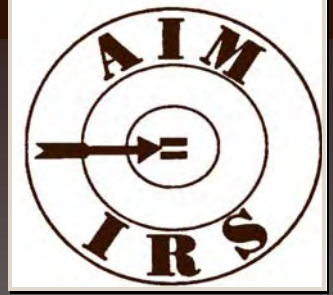
Paula Lane
Ops 1, Dept 5 Tm 504



What's Happening in AIM IRS National



41st Annual Business Meeting & Training Seminar "Standing on Tradition Building a Legacy" August 9 - 13, 2010 Cincinnati, Ohio



NATIONAL EXECUTIVES

PRESIDENT
JOYCELYNE B. WILLIAMS



SENIOR VICE PRESIDENT
NESBIT K. PARKER



*IMMEDIATE PAST
PRESIDENT*
GEORGE M. SHORES JR.

TREASURER
DAVID HINES

EXECUTIVE SECRETARY
CARLTON HILL

NATIONAL WEBSITE
www.aimirs.org



Mark Your Calendars!
Start Planning Early!



Hyatt Regency Cincinnati (Downtown)

151 West Fifth Street,
Cincinnati, Ohio, 45202
Phone (513) 579 1234
Fax: (513) 354 4299

Hotel reservations now open

Visit the National Website

There are many great resources at our national website. Below are some topics that you can learn about.

- [2010 National Elections](#)
- [Policies & Procedures](#)
- [Mentoring](#)
- [AIM University](#)
- [National Newsletter](#)
- [Annual Report](#)
- [National Awards](#)
- [National AIM IRS Calendar](#)
- [Scholarships](#)
- And much more...

*Conference flyer, registration form and schedule are attached to this newsletter.



Continued on next page



Continued from page 4

Reposted from Winter 2010 Newsletter

Cincinnati, Ohio is honored to be selected as the city to host the 2010 AIM-IRS Annual Business Meeting and Training Seminar. As we begin the planning stages of this annual event, we need individuals who are innovative, energetic, and hard working. If you possess these qualities along with having great people skills, we are asking you to volunteer to serve on the following committees:

- ◆ Awards Banquet
- ◆ Executive Symposium and Functional Breakouts
- ◆ Executive Networking Luncheon
- ◆ Friday Night Gala
- ◆ Hospitality
- ◆ Interfaith
- ◆ Junior (Youth) Conference
- ◆ National Board Meeting and Annual Business Meeting
- ◆ Networking
- ◆ Opening Session
- ◆ Pre Conference
- ◆ Post Conference
- ◆ Registration
- ◆ Special Events
- ◆ Vendors

This is a great opportunity for AIM-IRS to utilize the many talents of our committed members ensuring the success of our 2010 National Conference.

If you are interested, please send your name, chapter, personal email address (non IRS), home and cell phone number to Fannie M. Smith at fsmith8@verizon.net and Marshall E. LaNier, Jr. at lanier2@fuse.net.

Submitted by Marshall Lanier
CSPC P&A

Member Spotlight



Congratulations to CAMC Rising Star Anthony Walker for being selected to join CAMC's Training Cadre. Anthony serves on the CSC AIM IRS Board of Executives as the chair of the Budgeting committee.

Congratulations Anthony!!!

Light Up the Future

CENTRAL REGIONAL CONFERENCE
June 4-5, 2010

Location: Sheraton Cleveland Airport Hotel
5300 Riverside Drive
Cleveland Ohio
Call 1-800-362-2244 or

Reservations <http://www.starwoodmeeting.com/Book/AIM>
Rooms must be booked by May 20, 2010
\$40.00 Early Registration until May 15th
\$50.00 Registration after May 16th
\$55.00 On-Site Registration

Mail to: Cleveland Chapter
Central Region
P. O. Box 99742
Cleveland Ohio 44199

Contact: E-mail: CLEVEAIMIRS@AOL.COM
Phone: 216-481-6173 or 216-481-3360,
Jackie Smith or Karen Ivey

*The registration form is attached to this newsletter



An Evening to Remember

"Bringing the gifts that my ancestors gave, I am the dream and the hope of the slave. I rise I rise I rise."
 Maya Angelou

Remembering our Roots was the theme a great Black History celebration which allowed our members and guests to showcase their talents, knowledge and leadership abilities. The event opened with everyone singing the *Black National Anthem* in unison. The event included an outstanding performance by praise dancers Brian Harris and Reggie Craig. Local gospel artist Jerome Johnson gave a great tribute to Black History through song by rendering two selections which were his own original compositions.

Amazing presentations from different aspects of Black History were brought forth from the members of CSC AIM IRS. James Kent and Gwenda Carter closed the program with encouraging words. Just as the program opened with a song in unison, it also closed with a song in unison. In the closing of the program, everyone came together in unity and sung the song *I Need You to Survive*. CSC chapter of AIM IRS has definitely remembered the roots of Black History month.

Erica Campbell - Ops1, Dept 5, Tm 504



Rhyan Martin speaks about A. Phillip Randolph and the Fair Labor Movement.



Rosalyn King captivated the audience with her presentation.



Gospel Singer Jerome Johnson sings song that he composed titled "He will provide."



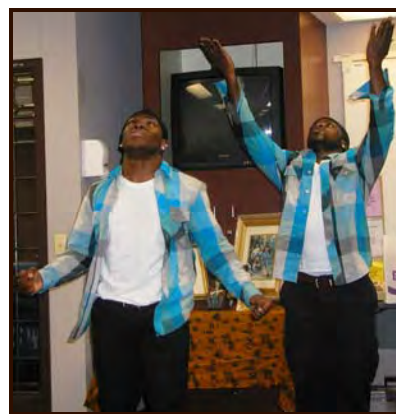
Gwenda Carter encourages participants to reach up and be uplifted and we continue to reach down and uplift others.



Irving Stroud gives an enlightening speech about Booker T. Washington and The Tuskegee Institute.



Ronnie Clemons earnestly speaks on various subjects of Black History.

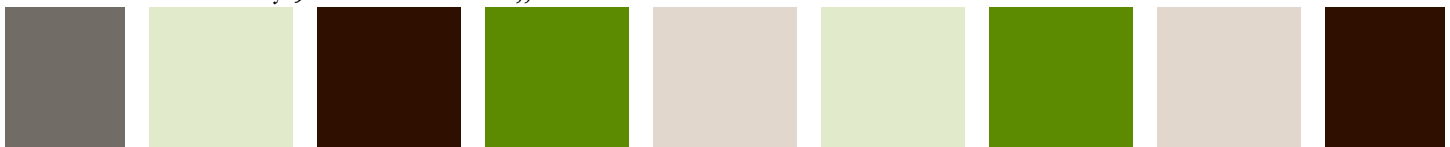


Brian Harris and Reggie Craig perform a praise dance in honor of Black History Month.



James Kent II closes the program with an uplifting benediction.

Pictures submitted by Jennifer Williams,, W&I Communications



FYI

Important
DATE!

Get your Buddy Cards!!



For Buddy Cards contact a Board Member of the CSC Chapter by April 22, 2010

A Note from the President

- Remember that GS-5 AIM IRS members attend ABMTS for free, and GS-6/7 can attend at discounted rates!
- Please let me and the chapter leaders know what more we can do for you as members of AIM IRS.

April Howard,
CSC AIM IRS President

NEW

Announcement!

Applebee's Dining to Donate Program

A survey was taken and the winning location is.....

8565 Winton Road
Finneytown, OH 45231

Flyer is attached to newsletter!!

Things participants should know

- Flyers can be printed in B&W and can be reduced and handed out to our supporters
- Flyers can be emailed to our supporters
- Flyers CANNOT be handed out at the restaurant
- A flyer needs to be submitted with each paid check/tab to track sales.
- You cannot reserve tables in the Dining to Donate Program, must operate on a "first come, first served" basis.

Contact Anthony Robinson if you have information on fundraising activities or if you would like to participate on the fundraising committee.

Board Meetings

Remember that CSC Board Meetings are held on the 2nd Wednesday of every month. The Board Meeting is open to all members.

UPDATE

Don't FORGET!

Membership Applications

All paperwork and monies must be sent to the National AIM-IRS by May 1, 2010. Please submit your application by April 26, 2010. Please contact our membership Chairperson Gwenda Carter-Louis or one of her committee members to turn in your 2010 application.

To DO:

F.Y.I.



OUR PURPOSE:

The Association for the Improvement of Minorities in the Internal Revenue Service is an educational organization, which serves as a medium to identify and address the career concerns of minorities. Its purpose is to educate and develop its members to their fullest career and personal potential, and instill in them the highest degree of confidence in their abilities in a manner that is free from negative influence and discriminatory policies and practices.

TO ACHIEVE OUR PURPOSE WE WILL:

Educate and counsel our members as to opportunities for career and personal advancements; Foster Equal Employment Opportunity; Provide a self-help network to further the general welfare of our members. Promote local and community-wide services that assist individuals seeking career and educational support. Cooperate with all governmental agencies and other organizations in taking lawful actions to ensure the removal of discriminatory policies and practices.

Cincinnati Service Center - Officers	Cincinnati Chapter - Officers
<i>President</i> - April Howard	<i>President</i> - Taj Dennard
<i>1st Vice President</i> - Monay Berry	<i>1st Vice President</i> - Shawntell Sanders
<i>2nd Vice President</i> - Veronica Rose	<i>2nd Vice President</i> - Shameka McGowan
<i>Treasurer</i> - Marshall Lanier	<i>Treasurer</i> - Kenton Pillow
<i>Secretary</i> - Rosalyn King	<i>Secretary</i> - Natasha Edwards

Board of Directors

Ade Adeniji (CSC)	Vickie Fairley (Cincy)	Kim Parks (Cincy)
James Brewton (CSC)	Ena Fletcher (Cincy)	Anthony Robinson (CSC)
Erica Campbell (CSC)	Rita Henderson (Cincy)	Kendra Strickland (CSC)
Gwenda Carter-Louis (CSC)	Vanessa Hudson (CSC)	Bernadette Thompkins (CSC)
Donald Darby (Cincy)	Deborah Jordan (Cincy)	Greg Thornton (Cincy)
Ken Donaldson (Cincy)	James Kent II (CSC)	Anthony Walker (CSC)
Jamas Dumas (Cincy)	Thomas Miller (CSC)	Mary Jo Williams (CSC)

CSC Committees

<u><i>Bylaws</i></u> Mary Jo Williams	<u><i>Conference & Planning</i></u> Ade Adeniji	<u><i>Fundraising</i></u> Anthony Robinson	<u><i>Newsletter Staff</i></u> <i>Editor / Designer</i> Erica Campbell
<u><i>Issues & Research</i></u> Thomas Miller	<u><i>Nomination</i></u> Vanessa Hudson	<u><i>Public Communications/</i></u> <u><i>Website</i></u> James Kent II	<i>Creative Writers</i> Krystal Daniels Tracey Reynolds
<u><i>Budgeting</i></u> Anthony Walker	<u><i>Fair Election</i></u> Bernadette Thompkins	<u><i>Scholarships</i></u> James Brewton	<i>Editor / Creative Writer</i> Paula Lane
<u><i>Membership</i></u> Gwenda Carter-Louis	<u><i>Programming</i></u> Kendra Strickland		



IRS Summer Job Opportunity

You + IRS *It all adds up.*



Student Temporary Experience Program (STEP)

STEP is a flexible program that provides students with exposure to government service, enhances educational experience, and offers students an opportunity to earn money and continue their education at the same time. STEP employees are on Temporary Appointments that may last up to one (1) year. An extension may be granted at the discretion of the hiring manager.

For Summer positions in MITS located in: Phoenix, AZ; Fresno, CA; Laguna Niguel, CA; Oakland, CA; Jacksonville, FL; Plantation, FL; Atlanta, GA; Chamblee, GA; Chicago, IL; Andover, MA; Detroit, MI; St. Louis, MO; Kansas City, MO; New York, NY; Holtsville, NY; Cincinnati, OH; Portland, OR; Philadelphia, PA; Pittsburgh, PA; Memphis, TN; Nashville, TN; Austin, TX; Dallas, TX; Ogden, UT; Seattle, WA.

Who Can Apply?

Students are not required to have any specific major to participate in STEP. They must be 16 years of age; currently enrolled or accepted as a degree seeking student with half-time or more academic course load at an accredited high school, college, university, technical or vocational school; and must have a minimum 2.0 cumulative grade point average (GPA).

Duties: Students work with higher graded staff in support of office programs and activities to gain practical work experience. Typically performs duties such as: assisting high level employees with special projects; maintaining files; faxing and reproducing material; receiving and distributing telephone messages and mail; maintaining office supplies; typing labels, envelopes and simple forms; extracting or counting data from documents or reports and preparing listings; etc. The student will also perform other duties as assigned. **You also must be able to type at least 40 words per minute. U.S. citizenship is required.**

Selected students could start to work as early as Monday, May 17, 2010. Selected students will be required to be fingerprinted, undergo a tax check, and provide a school recommendation (Form 13094) if under age 18. All documents are required to be submitted BEFORE the closing date for a student to be considered ELIGIBLE. Applicants will be ranked/rated on factors such as experience, education, grade point average (GPA) and answers to a student questionnaire. Qualifying applicants will have until 11:59 PM (ET) on the closing date of this announcement.

Student trainees qualify as described below:

GS-1: Currently enrolled in high school diploma program

GS-2: High School diploma or equivalent or 3 months of general work experience

GS-3: Completion of 1 academic year of post-high school study or 6 months general work experience

GS-4: Completion of 2 academic years of post-high school study or associate's degree or 1 year general work experience

GS-5: Bachelor's degree and currently enrolled in graduate or professional school or possess a combination of education and work experience equivalent to the GS-4 level in the Federal Government. For further information on qualifications: <http://www.opm.gov/qualifications/standards/indexes/num-ndx.asp>

How to Apply

Click on the link below:

[https://
careerconnector.jobs.treas.gov/
fcjp/vacancy/
viewVacancyDetail.hms?
orgId=1&jnum=703](https://careerconnector.jobs.treas.gov/fcjp/vacancy/viewVacancyDetail.hms?orgId=1&jnum=703)

Then, select "Apply to this Vacancy". You will be instructed to first register as a user. Answer all the questions and submit your transcripts (plus DD-214 for veterans) to:

10BR1-MITS-0399-STP

Open: 03/22/10

Close: 04/06/10

**Job Title: Student
Trainee (Clerical/OA)
Grades: GS-0399-
01/02/03/04/05**

If you need help with the [online application process](#), please call the IRS Jobs Online Help Desk at 866-743-5748, select#1, #3. Available M-F, 7am to 7pm ET. For all other questions, please call Pat Nielsen at 631-447-4271.

Benefits:

- * Gain on-the-job work experience
- * Promotion opportunities
- * Earn annual and sick leave during periods of employment
- * Biweekly paychecks are directly deposited to your bank account

Equal Opportunity Employer.



To apply for this vacancy visit:
<https://careerconnector.jobs.treas.gov/fcjp/>

Ink Cartridge Drive

Attention CSC AIM IRS members!!! Before you throw those empty ink cartridges away that's been sitting in your home office, take this into consideration. CSC AIM IRS chapter can use your empty cartridges for a good cause!!! This will help our organization obtain items needed to conduct our charitable and business activities. We are collecting all brands of empty ink cartridges and toners. Remember your friends and family can help too!!! Thanks in advance for your support.

You can drop items off with the following AIM IRS members.
(contact whoever is more convenient)



Thomas Miller

Room 3 (across from training rooms),
Fourth St. Center



Virginia Bufano

7125 Industrial Rd (Door 1N)
Florence KY Campus



Erica Campbell

Gateway, 3rd FL SW

April Howard

Gateway, 4th FL SW

James Kent II

Gateway, 2nd FL SW

Monay Berry

Gateway, 1st Floor

Near elevator & Cinfed bank

Anthony Walker

Gateway, 2nd FL SE



Light UP the Future

REGISTRATION FORM

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Chapter: _____ Telephone #: _____

Registration Fee:

\$40.00 if fee and form received or postmarked **by May 15, 2010,**

\$50.00 if received or postmarked after May 16, 2010 and \$55.00 On-site Registration

\$30.00 Lunch Only

Mail Registration Form With Payment To:(please do not send cash)

Cleveland Chapter AIM-IRS

Attn: Central Region Spring Conference

P. O. Box 99472

Cleveland, OH 44199

Friday, June 4, 2010

12:30 - 5 p.m. Registration
1:00 p.m. (EST) Regional Meeting
3:30 p.m. (EST) Workshop
5:15 p.m. (EST) Workshop
7:30 p.m. (EST) Hospitality

Saturday, June 5, 2010

7:45 a.m. (EST) Registration
8:30 a.m. (EST) Workshop
10:15 a.m. (EST) Workshop
12:00 p.m. (EST) Luncheon

Hotel Contact Information: Sheraton Cleveland Airport Hotel 5300 Riverside Drive
Cleveland, Ohio -1 (800) 362-2244 or
<http://www.starwoodmeeting.com/Book/AIM>
Room Rate \$99.00 + 16% tax

HOTEL RESERVATIONS MUST BE MADE BY *May 20, 2010.* Please indicate you
are with AIM-IRS when making reservations.

If you have questions please contact:

***Jackie Smith 4th Floor or (216) 481-6173; Karen Ivey 4th Floor or (216)481-3360;
Loretta Montgomery 6th Floor; Traci Steve 6th Floor in Cleveland Federal Building; and
Cheryl Pinkney in Independence***

AIM-IRS 41st Annual Business Meeting & Training Seminar

AUGUST 9, 2010 – August 15, 2010

“Standing on Tradition...Building a Legacy”

Name: _____ Member: Y/N _____ AIM MEMBER #: _____

Address: _____ City: _____ State: _____ Zip: _____

Business Phone: () _____ Home Phone: () _____ Chapter: _____

IRS Employee: Y/N _____ Grade: _____ Operating Unit: _____ Position: _____

Home Email Address: _____

First Timer: Y/N _____ Retiree: Y/N _____ Food Allergies: _____

T-shirt (cost included with registration) Circle Size: SM MED LG XL XXL XXXL XXXXL

*****T-shirt info must be received by July 5, 2010 to receive size of choice*****

HOTEL INFORMATION

Hyatt Regency Downtown Hotel

151 West 5th Street

Cincinnati, OH 45202

Phone: (513) 354-4073 (800) 233-1234

Room Rate ...\$ 95.00 plus Taxes (Single & Double) \$115.00 plus Taxes (Triple & Quad)

REGISTRATION FEES

Payments by check, money order, credit card, SF-182

Members: Pre-60 day (postmarked on /before June 7, 2010).....	\$300.00
Registration (postmarked on/before July 19, 2010).....	\$350.00
On-site Registration (payments after July 19, 2010).....	\$395.00
Retirees, GS-6 & GS-7 (postmarked on/before July 19, 2010).....	\$135.00
Retirees, GS-6 & GS-7 Non-Members & On-site (payments after July 19, 2010).....	\$185.00
GS-5 and below [must register] (includes all standard tickets plus t-shirt).....	Free
Non-Members.....	\$425.00

MEMBERS DUES MUST BE RECEIVED BY THE NATIONAL TREASURER BY MAY 1, 2010

OTHERWISE NON-MEMBER'S REGISTRATION FEES WILL APPLY.

***CANCELLATIONS AFTER JULY 5, 2010 WILL BE SUBJECT TO A 20% PROCESSING FEE.
WRITTEN REQUESTS FOR REIMBURSEMENT MUST BE POSTMARKED BY AUGUST 20, 2010***

REGISTRATION PACKAGE ONLY -----		\$ _____
<u>Additional Tickets*</u>		<u>Amount</u>
Opening Session	\$40.00	_____
Break Out Session	\$35.00	_____
Executive Symposium	\$35.00	_____
Workshop (attach workshop form)	\$35.00 (per workshop)	_____
Social Mixer	\$55.00	_____
Award Dinner	\$60.00	_____
Friday Night Ball	\$60.00	_____
Hospitality Suite	\$55.00	_____
Souvenir Book & Bag	\$35.00 (\$25.00 each)	_____
	<i>(The above items are included in the registration fee. Pay for additional tickets only.)</i>	
TOTAL		\$ _____

**If purchased onsite, the prices will be \$10 higher.*

***** GO TO AIM NATIONAL WEBSITE At: <http://aimirs.org/> *****

PAYMENT (CHECK, MONEY ORDER OR FORM 182) MUST ACCOMPANY REGISTRATION FORM ***

REMIT PAYMENT TO: AIM-IRS Registration c/o David Hines

P.O. Box 398743 Dallas, TX 75339-8743

*****No Checks accepted via mail after July 5, 2010; PLEASE DO NOT MAIL REGISTRATION AFTER JULY 20th*****

Checks will be accepted ONSITE

PAYMENT INFORMATION

PLEASE DO NOT SEND CASH

Check/Money Order/Form 182 Enclosed. (Make check/money order payable to **AIM-IRS**)

Please charge to my credit card: _____ VISA _____ MASTERCARD Exp. Date: _____ / _____

Credit Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name on Credit Card: _____ Signature: _____

(Please print name as it appears on credit card)

41st Annual Business Meeting & Training Seminar**August 9 - 15, 2010****Cincinnati, Ohio**

Day	Date	Activities	Time Slots
Monday	August 9	Registration National Board Meeting Lunch Mandatory Officer Training President's Reception Meet The Candidate Hospitality	8:00 a.m. - 5:00 p.m. 8:30 a.m. - 4:30 p.m. 12:00 p.m. - 1:00 p.m. 2:00 p.m. - 4:00 p.m. 6:00 p.m. - 8:00 p.m. 8:00 p.m. - 10:00 p.m. 10:00 p.m. - 12:00 a.m.
Tuesday	August 10	Registration Annual Business Meeting Lunch Mandatory Officer Training National Election Networking Event Hospitality	8:00 a.m. - 5:00 p.m. 8:30 a.m. - 4:30 p.m. 12:00 p.m. - 1:00 p.m. 1:30 p.m. - 3:30 p.m. 3:30 p.m. - 4:30 p.m. 7:00 p.m. - 10:00 p.m. 10:00 p.m. - 12:00 a.m.
Wednesday	August 11	Registration <small>*Registration closed during Opening Session</small> Opening Session Executive Networking Luncheon Lunch Junior Conference Executive Symposium Operating Division Breakouts Awards Banquet	7:00 a.m. - 5:00 p.m.* 9:00 a.m. - 11:30 a.m. 11:45 a.m. - 1:00 p.m. 12:00 p.m. - 1:00 p.m. 12:00 p.m. - 4:30 p.m. 1:15 p.m. - 2:45 p.m. 3:00 p.m. - 4:30 p.m. 7:00 p.m. - 1:00 a.m.
Thursday	August 12	Registration Workshops Junior Conference Lunch Special Event (TBD) Hospitality	8:00 a.m. - 5:00 p.m. 8:30 a.m. - 4:30 p.m. 9:00 a.m. - 4:30 p.m. 12:00 p.m. - 1:00 p.m. TBD 6:00 p.m. - 12:00 a.m.
Friday	August 13	Registration Workshops Junior Conference (offsite) Lunch Dinner Dance	8:00 a.m. - 11:00 a.m. 8:30 a.m. - 4:30 p.m. 9:00 a.m. - 4:30 p.m. 12:00 p.m. - 1:00 p.m. 8:00 p.m. - 1:00 a.m.
Saturday	August 14	AIM CAMP (Career Assistance Mentoring Program) Overview AIM Outing (Includes lunch) Hospitality	8:30 a.m. - 10:30 a.m. 11:00 a.m. - 4:30 p.m. 6:00 p.m. - 12:00 a.m.
Sunday	August 15	Interfaith Service (includes continental breakfast)	9:00 a.m. - 10:00 a.m.

ABMTS 2010 PROPOSED WORKSHOPS

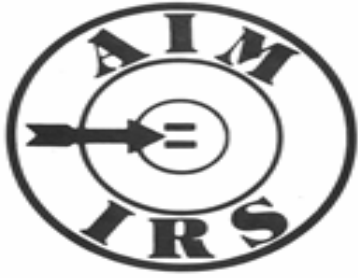
1	Applying for Jobs in the Future Utilizing "Career Connector"	This interactive workshop will provide you with information on the new way you will apply for jobs in the IRS utilizing "Career Connector". You will learn how to use, when to use and who should use the system.
2	Communicating with Impact	This workshop is designed to help individuals communicate with impact, share ideas, be listened to, produce change and influence others. When you share your thoughts or an idea, do you feel that you can't seem to effectively communicate the details to create or influence a positive engagement from your listeners? Learn how to apply powerful talking tools to a host of challenging communication encounters.
3	CPR for the Communication Challenge	This workshop is a roller coaster ride focused on business communication skills in all of its many formats including, electronic, verbal, written, listening, silence, and body language – or as we like to refer to it – a convergence of communications. How you master these formats impacts the first and last impressions you present; enhances or diminishes your business image; announces who you are to colleagues and friends; and either embraces or avoids cultural and generational sensitivities – all of which identifies you as a leader in communications. These critical business skills set you apart and elevate you professionally to those who matter.
4	Crucial Conversations	Learn the tools to handle life's most difficult and important conversations. You'll learn how to: Prepare for high stakes situations; transform anger and hurt feelings into powerful dialogue; make it safe to talk about most anything; be persuasive, not abrasive. The workshop will reference techniques from the book ("Crucial Conversations" - authors Kerry Patterson, Joseph Grenny, Ron McMillan and Al Switzer)
5	Effective Decision Making	Leadership consists of many traits - intellect, courage, political savvy, sense of humor and tenacity. Others in your group can provide problem-solving analysis, expert communication and even political advice. In the end, the responsibility for making effective decisions and making them efficient is the one province reserved exclusively for the top leader. This interactive workshop will help you analyze your decision making style and provide tools to maximize your skill, knowledge, abilities and experience to make better decisions more efficiently at work and in other aspects of life.
6	Effective Listening - Can you hear me now?	This workshop will provide useful insights on how listening habits affect relationships and demonstrate how to listen effectively, communicate persuasively and provide feedback in a way that builds relationships.
7	Everyday Work Life in the Office	At work you may be dealing with conflict between you and your manager, an aggressive and difficult co-worker, safety and security or trying to achieve a promotion. You may have stress in the home, such as dealing with a difficult child, an abusive spouse or financial woe's. This workshop will assist you in coping in the workplace and keeping it all together, while struggling with everyday life and work situations that affect you in the workplace.
8	FERS - What you need to Know	This workshop will clarify FERS and provide you with information that you will need to consider to better plan for retirement under this system. Understanding the Process, i.e., Thrift Savings and Social Security Supplement.
9	Financial Planning/401K	Are you making the best decision when it comes to taking advantage of the TSP? This workshop will help you consider maximizing your contributions. It will also show you the advantages and disadvantages of the different options you have available to allocate your contributions. The workshop will show you the best allocation for you based on the current financial market and your retirement goals. After all, you want to maximize your earning potential so you can maintain your current lifestyle upon retirement.

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10	Frontline Leader Readiness Program (Newly Designed)	Learn about the new design of the Frontline Leader Readiness Program (FLRP). FLRP has served as a "pathway to leadership" for IRS employees since 2002. During this time the program has served as a valuable readiness resource for successful managing at the frontline level. The program has undergone a major review along with all of IRS frontline leadership training and development programs. As a result of this complete review a few aspects of the program have been redesigned to increase development opportunities, add reinforcement pieces including pre and post classroom work, coaching support and performance management skill development.
11	How to Win At Work	This series covers practical steps on how to become successful at work and wherever you are. It includes the review of the "The Complete Leader," which teaches tried and true principles, good habits and advice to help you become a "complete leader." We will review the secrets to "purposeful work."
12	Improving Workplace Behavior	This workshop details the characteristics of the six most common types of aggressive behaviors in people and provide effective strategies to deal and cope with these behaviors.
13	IT Security Training and Awareness	Today, very few aspects of our daily lives are not affected by information technology and the information infrastructure. At the core of the information infrastructure upon which we depend are the Internet and computers. We use computers and the Internet for everything from banking, shopping, electronically filing our taxes, to communicating with our children. The use of computers and the Internet in our everyday lives has become so routine we often forget or are unaware of the dangers involved. This workshop will provide a lively interactive update on the developing threats in cyberspace and tips and techniques that IRS employees can employ to protect them and their loved ones from the dangers lurking in those emails, websites, instant messages, etc.
14	Joy on the Job	A happy workplace is a productive workplace! This high energy workshop will help you "S.T.I.C.K" to it. STICK stands for <u>S</u> tress management, <u>T</u> eamwork, <u>I</u> nspiration, <u>C</u> ommunication, and <u>K</u> indness. The five key ingredients in this recipe create energized individuals.
15	Leadership in the Workplace	Good leaders are made not born. This workshop will describe how good leaders develop through a never ending process of self-study, education, training and experience. It will lay out the process by which a person practicing leadership skills influences others to want to accomplish an objective, to want to achieve high goals, rather than simply bossing people around.
16	Leading in the 21st Century or Aiming to Lead the Way	Leadership is universal in everyone's life. We have to take leadership roles at some point in our adult lives. This theme centers around maximizing your leadership potential and leading successfully in a changing organization full of new technology, new people and new expectations. Leading Teams - helps leaders see how to lead empowering teams; Leading Change - helps leaders step into the innovative world and lead the organization to a better place; Leading You - helps leaders see their real potential.
17	Making Work Fun Again	Have you ever been connected with a group of people who were faced with an almost impossible task? You pulled together, set aside ego and title, just rolled up your sleeves and got the job done while having fun. This session will bring you down to earth and provide useful ideas on Making Work Fun again. There is no business; there are only people. Business exists only among people and for people. Seems simple enough, but not enough people seem to get it. Be Authentic: be your real self. Be Vulnerable: let go of the myth of control; Be Accepting: forget about winning and losing; Be Present: pay attention; Be Useful: serve others.

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18	Managing Multiple Priorities	Are you struggling in a work environment that requires doing more work with fewer people? In today's workplace, it becomes more important for us to make every minute count. This workshop will offer you easy-to-live-with-strategies for managing your time and setting priorities that will help you handle the need to be in two places or doing two or more things at the same time. Topics include: Short-term and long-term goal planning; Delegating; Task planning; Setting priorities; Scheduling; Recognizing and avoiding time wasters.
19	Managing Your Boss	This presentation covers the dynamics of learning how to manage your boss. Many people believe that only managers manage. This presentation covers the importance of understanding the interaction between a manager and an employee. Although the manager is the person in charge, the employee is not helpless in that relationship.
20	Mock Interviews	Learn fundamental interview techniques from a skilled interview panel consisting of a front-line manager, senior manager, and executive. Get the inside scoop on how to respond to typical behavioral interview questions. Gain valuable insight into who the panel is looking to hire. Step inside two live interviews to find out first-hand the difference between an 'awful' interview and a 'winning' interview.
21	Preparing for A Successful Interview	This workshop is designed to provide individuals with verbal and non-verbal interviewing skills, from the handshake through follow-up calls and sealing the job. Interviewing skills will range from questions to ask, practical tips, different styles of interviewing, the phone interview and follow up after the initial meeting. And will also cover Traditional vs. Behavioral Interviewing.
22	So...You Want to be a Manager	This workshop discusses the preparation process for becoming a manager from a personal and professional perspective. It discusses how to address the leadership competencies while adapting to a new level of thinking in a new working environment.
23	Streamlining Clutter	Are you clutter challenged? Is your desk a disaster area? Or maybe you've upgraded to e-mail clutter. Whether it is desk or e-mail clutter, clutter creates stress, confusion and impacts productivity. Learn how to transform clutter into clean.
24	The Art of Networking	This is the century of the network; are you ready? What's changed since the 1980's? Find out what it takes to be successful in a fast-changing, demanding world of diversity, racial and gender differences and world markets. In this fast-paced interactive workshop you will come away with new skills, new perspectives and a brand new take on networking.
25	The Power of Positive Thinking	Get inspired by this self-improvement session that will help your mental attitude. A positive mind anticipates happiness, joy, health and a successful outcome of every situation and action. Positive and negative thinking are both contagious. All of us affect in one way or another, the people we meet. Maintaining positive thinking and attitude will drive you to success and happiness.
26	Financial Advice for Retirement Planning	This workshop will provide insight on how to prepare for life beyond IRS. What happens when I retire? (Retirement Planning and Long Term Care) Will a trust benefit my heirs? (Testamentary Trusts and Irrevocable Trusts)
27	Building a Better You - Building a Better Team	Is your Team suffering because of communication issues? Are all Team members contributing effectively toward your goals? Have you ever wondered when participating on a team why you do certain things or why you bottle up under stress? Do you wonder how other people see you? Don't settle for a mediocre Team – unlocking communication problems can jump start your Team's productivity. As featured in Five Dysfunctions of a Team, Myers-Briggs is a fantastic place to start developing productive communication methods within your Team.



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2010

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